

**MINUTES OF THE CITY OF LAS VEGAS CITY COUNCIL REGULAR MEETING HELD
ON WEDNESDAY, SEPTEMBER 19, 2018 AT 6:00 PM IN THE CITY OF LAS VEGAS
COUNCIL CHAMBERS**

MAYOR: Tonita Gurulé-Girón

COUNCILORS: David G. Romero
Vincent Howell
David A. Ulibarri, Jr.
Barbara A. Casey

ALSO PRESENT: Ann Marie Gallegos, Interim City Manager
Casandra Fresquez, City Clerk
Chris Lopez, Sergeant at Arms

ABSENT: David Silva, Acting City Attorney

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Councilor Ulibarri, Jr. asked for a moment of silence to remember residents and some of his family members who had recently passed away and to keep them in prayer.

APPROVAL OF THE AGENDA

Councilor Casey made a motion to approve the agenda as is. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	David G. Romero	Yes
Barbara A. Casey	Yes	Vincent Howell	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

APPROVAL OF MINUTES

Councilor Casey made a motion to approve the minutes of August 8th and August 15th, 2018 with amendments. Councilor Howell and Councilor Ulibarri, Jr. seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	Barbara A. Casey	Yes
Vincent Howell	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Interim City Manager Ann Marie Gallegos advised that Acting City Attorney David Silva was not present due to being ill. She stated that both Danelle Smith and Esther Garduno Montoya were not available, that she would address any questions and informed that Ms. Garduno Montoya would begin on Monday, September 24, 2018.

MAYOR'S APPOINTMENTS/REPORTS

Mayor Gurulé-Girón advised there were no appointments/reports at this time.

MAYOR'S RECOGNITIONS/PROCLAMATIONS

Mayor Gurulé-Girón advised there were no recognitions/proclamations at this time.

PUBLIC INPUT

Ursula Garcia District Governor for the Northern New Mexico Lions Club spoke briefly regarding the restructure of the Las Vegas Lions Club that would fulfill the community's needs. She encouraged everyone to attend a meeting being held that night at K-Bob's Restaurant at 6:30 p.m. and informed they specialized in community service organization and would be introducing some new ideas that benefit different needs of children and the elderly.

Councilor Howell asked who the Council could contact in order to give their ideas and needs.

Ms. Garcia advised that emails and phone numbers were available on the brochure provided and that once the new Lions club would be established, Leon Herrera would be the main person of contact.

PRESENTATIONS

Interim Police Chief Chris Lopez gave a brief presentation, recognizing Daniel Casados as the Employee of the Quarter, nominated by Lieutenant Monica Vigil. Interim Police Chief Lopez and Commander Eric Padilla spoke highly of Officer Casados, stating he was a great asset to the department, praised his hard work and dedication to the community as an Officer and a citizen and was well deserved of this recognition.

Interim Community Development Director Virginia Marrujo and Film Liaison Angie Lyster gave a detailed presentation regarding the Film Industry and Marketing Campaigns. Ms. Marrujo spoke regarding the Community Development Department staff and their duties and gave updates regarding a Media Strategic Plan, plans of building relationships with leaders, organizations and the community and informed of several other ongoing projects and goals of the Community Development Department.

Councilor Howell asked what budget line item was being used for funding these projects.

Interim Community Development Director Marrujo advised that website costs came from their budget although promotional projects were funded through Lodger's tax.

Councilor Howell asked if this presentation had been presented to the Lodger's Tax Board.

Ms. Marrujo informed that the information had been taken to the Lodger's Tax Board.

Councilor Howell recommended that the City show their interest in the Film Hall of Fame, to meet with state representatives and be able to receive capital project funding for that.

Brief discussion took place regarding collaboration with members of the Film Hall of Fame.

CITY MANAGER'S REPORT

Grants Writer/Administrator Robert Archuleta gave a detailed report regarding the assessment of the Old City Hall building, reporting that the building recently had a conservation assessment done with concerning findings with improper drainage causing deterioration of outer walls, settlement damage, stones coming out of place from building. He advised that emergency repairs would take place utilizing \$24,000.00 from the CLG Grant the City applied for.

Interim City Manager Gallegos advised they would continue to seek funding to restore as much as possible although focus is on emergency repair at this time.

Councilor Howell had concerns of issues regarding the repair of the air conditioning at the Carnegie Library.

Library Manager Zach McNellis reported that two air conditioning units had been replaced and paid for by the Friends of the Library and advised that rehabilitation of the elevator would be taking place soon.

Interim City Manager Gallegos reported that they had received the letter of approval for the 2018-2019 final budget on August 27, 2018 from the New Mexico Department of Finance & Administration.

Interim City Manager Gallegos advised that there was a possibility of a utility rate increase, she informed that Utilities Director Maria Gilvarry and herself had decided to incur the utility rate (CPI). She stated that there were some issues with the utility rate (CPI), that would increase rates by 3.4% on each utility with the exception of gas and due to having a rate study coming up, would like to hold off for a couple of months. Interim City Manager Gallegos advised that the Utilities department, Finance Director and herself would meet to assess the budgets, cash or any other issues that might come up.

Utilities Director Gilvarry reiterated the information given by Interim City Manager Gallegos and added that they had ordinances that would give them direction as well and that most likely, there would be an adjustment that would be in favor of customers by considering the rate assessment study.

Mayor Gurulé-Girón asked Ms. Gilvarry how she would address the last bill regarding the increases. She recommended making the public aware that the increase was not going to happen, that they announce the change on the radio and asked Jason Brooks, Las Vegas Optic Editor to help in getting the word out.

Utilities Director Gilvarry advised that there had been a reverse rate increase and stated that anyone who did receive the rate increase, their accounts would be adjusted.

Interim City Manager Gallegos advised that they want to stay consistent with the ordinance although we will also be looking at the ordinance to see if there were any other type of adjustments that can be made.

Councilor Romero asked for clarification, regarding if it was alright to defer the ordinance.

Mayor Gurulé-Girón stated "when looking at the CPI and the ordinance, you also have to look at the funds". She advised if the funds were healthy and if there was not essentially a need for an increase, you do not automatically impose an increase and that would go through the City Manager. Mayor Gurulé-Girón suggested for Utilities department and Finance to meet to reevaluate the situation, starting with residential, and moving to commercial.

Interim City Manager Gallegos advised that they could impose the CPI, that it did not give a particular time so they would look at the ordinance and rate study as well. She stated that she did not want to go against the ordinance and would meet with the City Attorney and would be brought back to the Council.

Interim City Manager Gallegos reported that the 2018 audit was currently taking place for the next two weeks and asked Council to contact Interim Finance Director Vega if they had any concerns.

Councilor Romero asked if Conflict of Interest documents needed to be signed by Councilors and asked when the approved 2018-2019 budget would be available online.

Interim City Manager Gallegos advised they would provide the Conflict of Interest documents to Council when received from the auditors and stated the budget would be available online as soon as approval letters were given to Council.

Interim City Manager Gallegos announced that Interim Chief of Police Chris Lopez had submitted his resignation, effective September 28, 2018. She stated they would have a more formal presentation at a later date and that he had done so much for the City and would do well for the County and wished him well.

Interim Chief of Police Chris Lopez stated he would always be there for the City of Las Vegas, he would miss everyone and thanked everyone for the opportunity to work as the Las Vegas Chief of Police.

Mayor Gurule-Girón thanked Mr. Lopez for his professionalism and commitment to the community, to the administration and for his dedication and service and hoped they could work together in the future.

FINANCE REPORT

Interim Finance Director Tana Vega presented the Finance Report ending August 31, 2018, reporting that General Fund collected 16% of budgeted revenues and expenditures were at 14%. Enterprise Funds revenues were at 15% overall with expenditures at 14%. Recreation Department revenues were at 14% and expenditures came in at 14%.

Brief discussion took place regarding general fund transfers and capital projects funds (street repair).

Councilor Howell stated that he felt that the Council should put in writing, their priorities regarding road repairs needed in their districts, in order to place them on priority plans. He stated there was a real issue on 11th and Douglas that should be addressed.

Interim City Manager Gallegos advised that Council should submit a list of 1 or 2 roads and would be reviewed with Public Facilities.

Mayor Gurulé-Girón asked for the status of the Asset Management Plan.

Interim City Manager Gallegos stated that the plan was not complete due to funding and would be completed in phases with a cost estimate to do that. She advised that they have a listing of major roads for repair and asked Council to submit their lists of roads for assessments.

Mayor Gurulé-Girón asked how would the Governing Body's requests to fix certain roads affect the ICIP, the cash balances funds and cash matches.

Ms. Gallegos advised they would look at priorities in the ICIP, which included the Hot Springs Boulevard project and stated that priorities from wards may not consist of a complete paving but it would be a commitment to repair and maintenance and asked for listings from the Council by the end of the first week in October.

CONSENT AGENDA

City Clerk Fresquez read the Consent Agenda into the record as follows:

1. Approval to award Bid #2019-01 to Electric Horsemen Inc. for the Las Vegas Municipal Airport Precision Approach Path Indicator (PAPI) installation.
2. Approval of OCCAM Engineers Inc. task order for Las Vegas leak detection phase 2.
3. Approval to award request for bid #2018-24 for the 8th Street and Hospital/Chico Drive waterline project to Hays Plumbing & Heating, Inc.
4. Approval of Out of State Travel to Washington D.C.
5. Approval of application for JAG Distribution Grant for Las Vegas Police Department and San Miguel County Sheriff's Office in order to purchase supplies.
6. Approval of Resolution No. 18-36 declaring drug abuse, alcohol abuse and addiction, a public health crisis in the City of Las Vegas, NM. *Due to length of document, a complete copy may be obtained from the City of Las Vegas, City Clerk's Office.*

7. Approval of Resolution #18-38, 2020-2024 Infrastructure Capital Improvement Plan (ICIP) for the City of Las Vegas Senior Center.

Resolution 18-38 was presented as follows:

**STATE OF NEW MEXICO
CITY OF LAS VEGAS
RESOLUTION NO. 18-38
A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL
IMPROVEMENT PLAN (ICIP)
FOR THE LAS VEGAS SENIOR CENTER**

WHEREAS, the City of Las Vegas recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED, by the City of Las Vegas Governing Body that:

1. The City of Las Vegas has adopted the attached FY 2020-2024 Infrastructure Capital Improvement Plan for the Las Vegas Senior Center, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.

PASSED, APPROVED AND ADOPTED by the Governing Body, this _____ day of September, 2018.

Signed:

ATTEST:

Mayor Tonita Gurulé-Girón

Casandra Fresquez, City Clerk

APPROVED AS TO LEGAL SUFFICIENCY ONLY:

City Attorney

Councilor Casey made a motion to approve the Consent Agenda as read into the record. Councilor Ulibarri, Jr. seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

Vincent Howell	Yes	David G. Romero	Yes
Barbara A. Casey	Yes	David A. Ulibarri, Jr.	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

COUNCILORS' REPORTS

Councilor Romero asked if the Maintenance position had been filled for Museum/Municipal Building. He asked that vacant properties/alleys in the community be addressed regarding overgrowth.

Interim City Manager Gallegos informed that application review for maintenance was currently taking place and they had already hired two times before, although did not work out. She informed that Code Enforcement was looking into the issues regarding the overgrowth issues, preparing letters to be sent out and asked for any addresses that needed to be looked into.

Councilor Romero asked City Manager Gallegos if she was aware of any recordings taking place of employees by Directors.

Interim City Manager Gallegos advised that she was not aware of any recordings.

City Clerk Fresquez stated that recording only took place during employee investigations and that she was not aware of any other recordings.

Councilor Casey thanked the Public Works Department for their hard work in clearing many elm trees throughout the community and was pleased that two more Code Enforcement Specialists were hired, helping Levy Lujan with the overwhelming service calls. She asked what the turnout was regarding the current job fair held.

Councilor Casey stated that the City was probably losing money due to not issuing out building permits by not having a Building Inspector and was a problem for people to have to travel to Santa Fe asked if the position would ever be filled.

City Clerk Fresquez advised that regarding the job fair, they had a couple of employees from the Human Resource department present, who handed out several applications and information, answered many questions and were hopeful to receive applications.

Discussion took place regarding clarification of the CID Business Building Inspector and the Fire Department Building Inspector.

Interim City Manager Gallegos advised that the Building Inspector position was in the Community Development Department budget and believed that there was a position in there as well.

Councilor Howell asked how often the water standard report was submitted and stated that it had been reported to him that it had not been issued for 4 years.

Utilities Director Gilvarry advised that the only report submitted to the state, would be the Annual Water Quality Report and that was issued yearly to customers and published in the Optic. She advised that they had no violations and were well over EPA standards.

Councilor Howell asked for an update regarding the Samaritan House.

Interim City Manager Gallegos advised that they were in the process of creating a letter with requirements included that Samaritan House would need to meet. She stated that they had submitted a permit for the Mills Avenue site and the 7th Street site although to her understanding, the 7th Street building would not be ready due to needing updates and remodeling and advised they were working with the Samaritan House in order to move forward.

Councilor Ulibarri, Jr. thanked the Street and Code Enforcement departments for their work on abandoned buildings and weeds. He asked if the dam was almost ready.

Utilities Director Gilvarry stated that the dam was almost ready although had a delay in the outlet line, having a slight deviation and needing to add new material. She advised that this had been the only major change order issue so far and hopefully still planned the completion before the end of the year.

Mayor Gurulé-Girón advised Ms. Gilvarry to monitor the change orders and to stay within the twenty percent.

EXECUTIVE SESSION

Interim City Manager Gallegos advised there was a need for Executive Session.

Councilor Casey made a motion to go into Executive Session to discuss matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the City of Las Vegas is or may become a participant, as permitted by Section 10-15-1 (H))7) of the New Mexico Open Meetings Act, NMSA 1978. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David A. Ulibarri, Jr.	Yes	Barbara A. Casey	Yes
David G. Romero	Yes	Vincent Howell	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

Councilor Casey made a motion to reconvene into Regular Session, she advised that only discussion took place pertaining to threatened or pending litigation and that no action was taken. Councilor Howell seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

David G. Romero	Yes	David A. Ulibarri, Jr.	Yes
Barbara A. Casey	Yes	Vincent Howell	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.

ADJOURN

Councilor Casey made a motion to adjourn. Councilor Ulibarri, Jr. seconded the motion. Mayor Gurulé-Girón asked for roll call. Roll Call Vote was taken and reflected the following:

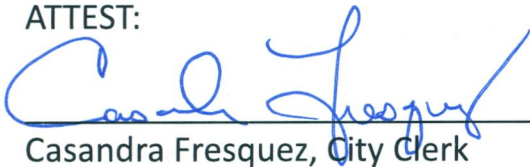
Vincent Howell	Yes	David A. Ulibarri, Jr.	Yes
David G. Romero	Yes	Barbara A. Casey	Yes

City Clerk Fresquez re-read the motion and advised that the motion carried.



Mayor Tonita Gurulé-Girón

ATTEST:



Casandra Fresquez, City Clerk